

Steve Sisolak
Governor
Chairman

Warren Lowman
Administrator
Division of Internal Audits
Governor's Finance Office



STATE OF NEVADA EXECUTIVE BRANCH AUDIT COMMITTEE

209 E. Musser Street, Room 302 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | <http://budget.nv.gov/IAudits/About/EBAC/EBAC/> | Fax: (775) 687-0145

Members
Kate Marshall
Lieutenant Governor
Barbara K. Cegavske
Secretary of State
Zach Conine
State Treasurer
Catherine Byrne
State Controller
Aaron D. Ford
Attorney General
Trudy Dulong
Public Member

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: July 6, 2020, 1:00 PM

Location: Pursuant to section 1 of Emergency Directive 006, there will be no physical location for this meeting. Public may attend telephonically or view virtually at: https://www.youtube.com/channel/UCF8zpkli9VhMDNVq_GsEYuQ/live

Conference Call Line: 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code.

1. Call to Order / Roll Call / Remarks

- 2. Public Comment.** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes.)

Individuals wishing to make a public comment, please call 775-684-0222 for the collaboration code before the start of the meeting.

3. Approval of the February 26, 2020 Minutes. **(For Action)**

4. Presentation of Audit Six-Month Follow-Up Status Reports Pursuant to NRS 353A.090. **(Information Only)**

- A. Department of Taxation – Marijuana Enforcement Division (DIA 20-01); Jeff Landerfelt, Executive Branch Audit Manager.
- B. Department of Administration, State Public Works Division, Buildings and Grounds – Commercial Office Leasing (DIA 20-02); Jeff Landerfelt, Executive Branch Audit Manager.
- C. Department of Administration, State Public Works Division, Buildings and Grounds – Project Management (DIA 20-03); Warren Lowman, Administrator.
- D. Department of Corrections – Mental Health Services (DIA 20-04); Warren Lowman, Administrator.

5. Presentation of Audit Reports Pursuant to NRS 353A.085. (Information Only)

- A. Department of Administration, Administrative Services Division – Bond Management and Accounting (DIA 20-08); Heather Domenici, Executive Branch Auditor; Warren Lowman, Administrator.
- B. Office of the Governor – Department of Public Safety/Division of Parole and Probation, Probation Cost Sharing (DIA 20-09); Jeff Landerfelt, Executive Branch Audit Manager.
- C. Department of Administration, State Public Works Division, Building and Grounds – Long-Term Office Space Planning Mechanism (DIA 20-10); Jeff Landerfelt, Executive Branch Audit Manager.
- D. Department of Administration, Purchasing Division – MSAs/Direct Client Services (DIA 20-11); Craig Stevenson, Executive Branch Auditor; Warren Lowman, Administrator.
- E. Governor’s Finance Office – Statewide Cell Phone/Mobile Device Use (DIA 20-12); Ashwini Prasad, Executive Branch Auditor; Warren Lowman, Administrator.

6. Revision of the Annual Audit Plan Pursuant to NRS 353A.038. (For Action)

7. Committee Members’ Comments.

- 8. Public Comment.** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes.)

Individuals wishing to make a public comment, please call 775-684-0222 for the collaboration code before the start of the meeting.

9. Adjournment. (For Action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting will be available posted on the Division of Internal Audits website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101
6. Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>